



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING  
October 13, 2015**

**CONSENT CALENDAR**

**Agenda Item # 5**

**SUBJECT:** Authorize purchase of a bucket truck in the amount of \$96,248 plus sales tax from Altec Industries

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**BACKGROUND**

The City currently owns a large bucket truck for tree maintenance. This large bucket truck works well for maintaining trees along boulevards and areas within large spaces and allows crews to get to the top of the tree canopy.

A small bucket truck has become essential for tree maintenance as it assists crews in performing maintenance and emergency tree calls in smaller areas like the downtown and on narrow streets throughout the City. It allows crews to get underneath the canopy to perform work. The tree maintenance crew previously borrowed a similar vehicle from the street maintenance crew to perform this work, but the scheduling has been challenging for both crews to meet their needs.

The 2015/17 budget authorizes \$120,000 for the purchase of a small bucket truck for City-wide tree maintenance.

**EXISTING POLICY**

None

**PREVIOUS COUNCIL CONSIDERATION**

None

**DISCUSSION**

Public Works staff prepared technical specifications for a bucket truck that meets the City's operational needs. Through research, it was determined that Altec Industries' telescopic/articulating aerial devices best suit the City's needs. Altec has been providing this type of equipment and service support for close to 100 years and is a well-established market leader in the industry. The existing bucket truck for the street maintenance crew was supplied by them and has been successfully maintained by the local service facility, which includes an annual certification for this type of equipment.

The City utilized the National Joint Powers Alliance (NJPA) contract to obtain the best possible pricing from Altec Industries. NJPA is a public corporation serving as a municipal contractor for government and education agencies. Many government agencies utilize NJPA as all NJPA contracts have been competitively solicited nationally, reviewed, evaluated by committee and recommended to the NJPA Board of Directors for award. National aggregation of product and equipment demands and volume result in aggressive and competitive pricing. The cost for the Altec bucket truck is \$96,248 plus sales tax based on the NJPA contract.

**PUBLIC CONTACT**

Posting of the meeting agenda serves as notice to the general public.

**FISCAL/RESOURCE IMPACT**

The 2015/17 budget includes an amount of \$120,000 for the purchase of the bucket truck, resulting in savings of approximately \$15,000 to the General Fund.

**ENVIRONMENTAL REVIEW**

Not applicable

**RECOMMENDATION**

Authorize purchase of a bucket truck in the amount of \$96,248 plus sales tax from Altec Industries

**ALTERNATIVES**

1. Do not authorize the purchase
2. Re-initiate the bid process; however, this may result in a higher final cost

Prepared by: Kishor Prasad, Maintenance Services Manager

Reviewed by: Susanna Chan, Public Works Director

Approved by: Marcia Somers, City Manager

**ATTACHMENTS:** None

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